

Project Management “It Might Just Save Your Life”



Introduction To Module

Project Management

Assessment

100% CA Continuous Assessment.

- 20% 4 short exercises - Microsoft Project (week 7-10).
- 40% weekly blog posts & feedback on two other students
blog posts – Project Management Theory (week 1-10).
- 40% assignment- Group Project & Report (week 5-10).

Methods of Teaching and Learning

- Pre-recorded Lessons
 - View the **short videos** every week in your own time and **fill out the worksheets** which should be used to help you **compose your weekly blog post**.
- You will be expected to **comment, discuss, analysis** and **evaluate** each others blog posts **in a critical manner** to show your own comprehension of the subject topics.

Methods of Teaching and Learning

- Assessment for Learning
 - The teaching methods used in this module are based around **feedback** and **assessment for learning**.
 - Meaning that you will have an opportunity to **resubmit and redo/improve all of your blog posts** after receiving **feedback**.

Blogs

- Each blog post should be a personal summary of your own understanding of the topic.
- Tips
 1. Use images and screen shots
 2. Include references
 3. Try and keep the language simple but try and use the correct terminology
 4. Based on the feedback I give you please rectify/improve/update your blog posts to reflect this
 5. Ask as many questions as you want! Remember I am here to help.

Areas to be covered in Project Management

1. Project **Initiation**
2. The Role of the **Project Manager**
3. Project **Selection**
4. Project **Planning**
5. Project **scheduling**
6. Project **risk management**
7. Earned Value **Analysis**
8. Project **Organisation**
9. Project **closure**

Why Project Management

- Every job you do in the future will probably be a project.
- I.e. every day will not be the same and your work will not be the same.
- Characteristics of a Project
 - Isolated piece of work with a Start-middle-end
 1. Time – schedule
 2. Budget – resources
 3. Deliverable – end product
- Tools to help you in your everyday working life.



Questions



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