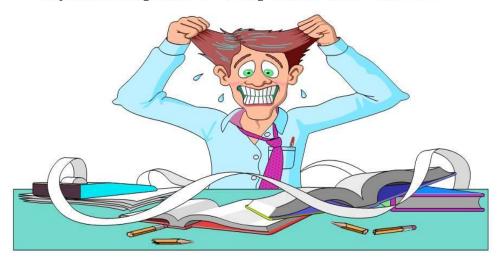
Project Management "It Might Just Save Your Life"



#### Introduction To Module

Project Management

#### Assessment

100% CA Continuous Assessment.

- 20% 4 short exercises Microsoft Project (week 7-10).
- 40% weekly blog posts & feedback on two other students
  blog posts Project Management Theory (week 1-10).
- 40% assignment- Group Project & Report (week 5-10).

## Methods of Teaching and Learning

- Pre-recorded Lessons
  - View the short videos every week in your own time and fill out the worksheets which should be used to help you compose your weekly blog post.
- You will be expected to comment, discuss, analysis and evaluate each others blog posts in a critical manner to show your own comprehension of the subject topics.

# Methods of Teaching and Learning

- Assessment for Learning
  - The teaching methods used in this module are based around feedback and assessment for learning.
  - Meaning that you will have an opportunity to resubmit and redo/improve all of your blog posts after receiving feedback.

### **Blogs**

- Each blog post should be a personal summary of your own understanding of the topic.
- Tips
  - 1. Use images and screen shots
  - 2. Include references
  - Try and keep the language simple but try and use the correct terminology
  - 4. Based on the feedback I give you please rectify/improve/update your blog posts to reflect this
  - Ask as many questions as you want! Remember I am here to help.

# Areas to be covered in Project Management

- 1. Project Initiation
- 2. The Role of the Project Manager
- Project Selection
- 4. Project Planning
- 5. Project scheduling
- 6. Project risk management
- 7. Earned Value Analysis
- 8. Project Organisation
- 9. Project closure

# Why Project Management

- Every job you do in the future will probably be a project.
- I.e. every day will not be the same and your work will not be the same.
- Characteristics of a Project
  - Isolated piece of work with a Start-middle-end
    - 1. Time schedule
    - 2. Budget resources
    - 3. Deliverable end product
  - Tools to help you in your everyday working life.



Work: Deliverables and Tasks

### Questions



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